

## Required Documents

The following documentation must be included with your application for assistance:

1. **PROOF OF INCOME-** Proof of ALL income sources for ALL members of the household. For example, the two most recent pay stubs, child support, Social Security awards letter, and/or pension benefits statement.
2. **CURRENT MORTGAGE STATEMENT-** Or if house is paid for, please provide a copy of the Deed.
3. **PROOF OF PROPERTY INSURANCE-** The Declaration page of your insurance policy.
4. **A CURRENT UTILITY BILL**
5. **PROOF OF PROPERTY TAX STATUS-** Property taxes must be current. If on a payment plan, provide proof of plan and last three recent payments.
6. **PHOTO ID OF ALL ADULT APPLICANTS TO VERIFY DATE OF BIRTH**

## Personal Information

### Applicant:

Full Legal Name : \_\_\_\_\_  
Last Name
First Name
Middle Name

Birth Date: \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street
City
Zip
No. Years/Months

### Co-applicant:

Full Legal Name : \_\_\_\_\_  
Last Name
First Name
Middle Name

Birth Date: \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street
City
Zip
No. Years/Months

### Please check the appropriate Box:

Single:  Married:  Widowed:  Divorced:  Separated:

Is a member of the household handicapped? Yes:  No:

Is the homeowner a veteran or the widow(er) of a veteran? Yes:  No:





**Release of Information**

I/We: \_\_\_\_\_ as participant(s) in the Habitat for Humanity of Greater Dayton Critical Repair program, hereby affix my/our signature(s) for the purpose of obtaining required information from the following sources:

- Social Security Administration
- Employer(s) Current or former
- Sheriff/ Police Dept.
- Any School System
- Day Care Providers
- City, County or State Dept.
- Internal Revenue Service
- Life Insurance Companies

- Any Public Assistance Agency
- Previous landlords
- Any Social Service Organization
- Financial Institutions
- Utility Companies
- Personal References
- Credit References

Any Department or Agency that can furnish the required information to determine continued eligibility for this Housing program

**Privacy Act Notice:** This information is to be used by the agency collecting it or its assignees in determining whether you qualify as a prospective repair recipient under its program. The Dept. of Housing and Urban Development has a right of access to financial records held by any financial institution in connection with the consideration or administration of the Community Block Grant rehabilitation program to which you have applied. Financial records involving your transactions will be available to the Department of Housing and Urban Development without further notice or authorization but will not be disclosed or released to another Government Agency or Department without your consent except as required or permitted by law. You do not have to provide this information, but if you do not, your application for approval as a prospective repair recipient may be delayed or rejected.

A photocopy of this document will be valid as the original. The signed form will be valid for eighteen (18) months from the signature date. Habitat for Humanity of Greater Dayton may also release like information to the named agency.

By signing below, I/we authorize the requested information be released to Habitat for Humanity of Greater Dayton.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-applicant Signature

\_\_\_\_\_  
Date



## Demographic of Information

The following information is being requested for the sole purpose of the monitoring of Federal Funded Programs. You are not required to furnish this information but are encouraged to do so. The law provides that this information or whether you choose to furnish it, cannot be used for decision making purposes.

### Applicant

\_\_\_ I do not wish to furnish this information

Ethnicity: Hispanic or Latino Yes:  No:

Race:

- \_\_\_ American Indian or Alaska Native
- \_\_\_ Asian
- \_\_\_ Black or African American
- \_\_\_ Native Hawaiian or Other Pacific Islander
- \_\_\_ White

Gender:

- \_\_\_ Male
- \_\_\_ Female

### Co-applicant

\_\_\_ I do not wish to furnish this information

Ethnicity: Hispanic or Latino Yes:  No:

Race:

- \_\_\_ American Indian or Alaska Native
- \_\_\_ Asian
- \_\_\_ Black or African American
- \_\_\_ Native Hawaiian or Other Pacific Islander
- \_\_\_ White

Gender:

- \_\_\_ Male
- \_\_\_ Female

I hereby certify that I am applying to Habitat for Humanity of Greater Dayton for assistance for work on my property. I further certify, under penalty of law, that I am the owner and the occupant, and that the income information stated is an accurate representation of my household income.

I will not hold Habitat for Humanity of Greater Dayton liable for any legal or financial claim arising from the performance of work. I further understand that the information provided is subject to verification and that if found to be in error may eliminate my participation in this program.

Further, I grant permission to Habitat for Humanity of Greater Dayton to verify all information provided. All information on this application and related documentation is confidential and is required by the U.S. Department of Housing and Urban Development or The State of Ohio Development Services Agency to determine the applicant's eligibility in a CDBG or ODSA funded program. It may be released to appropriate Federal, State and Local Agencies when relevant to civil, criminal, or regulatory investigators.



# Critical Repair Program

Application Form

This program is run in accordance with the Federal Fair Housing Law (The Fair Housing Amendments Act of 1988). "It is illegal to discriminate against any person because of race, religion, sex, handicap, familial status, or nation origin."

The information furnished in this questionnaire is believed to be true and complete.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-applicant Signature

\_\_\_\_\_  
Date

I understand that the submission of this application and any subsequent home assessments do not guarantee any repairs will be completed and any repairs to be completed will be dependent upon the funding available.

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**RETURN APPLICATION AND ALL REQUIRED DOCUMENTATION TO:**  
*HABITAT FOR HUMANITY OF GREATER DAYTON,  
115 W. RIVERVIEW AVE. DAYTON, OH 45405  
ATTN: CRITICAL REPAIR PROGRAM*

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## Publicity Release

This Publicity Release is executed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_

(collectively the “homeowner” or “partner family”) in favor of Habitat for Humanity International and its affiliates, including without limitation, Habitat for Humanity of Greater Dayton, Inc. (collectively, “Habitat”), and their respective successors, assigns, agents and employees (collectively, “Habitat Parties”).

Homeowner/partner family does hereby grant to Habitat and Habitat Parties the absolute right to publish information relating to homeowner/partner family’s and homeowner/partner family’ children’s participation with Habitat for Humanity programs.

In addition, homeowner/partner family does hereby grant Habitat and Habitat Parties the absolute right to take or record photographic images and video or audio recordings made by Habitat or Habitat Parties that may contain the likeness of myself and my children, as well as the likeness or image of my property, or testimonials or other statements from me and my children.

Homeowner/partner family also does hereby grant Habitat and Habitat Parties the absolute right to use, copy, modify, adapt, distribute, publish, display, exhibit and otherwise disseminate, either in whole or in part, the photographic images and video or audio recordings of me or my children, in any film, videotape or multimedia production, and/or in any education, advertising, marketing or promotional materials for art, advertising, commerce, business or trade, or any other lawful purpose whatsoever.

Homeowner/partner family does hereby waive any right homeowner/partner family may have to inspect or approve the finished product or the advertising copy which may be used in connection therewith, or the use to which it may be applied.

Homeowner/partner family does hereby release and discharge Habitat, Habitat Parties and their respective nominees, designees, successors and assigns, or others for whom they are acting, from liability of any nature or description by virtue of any use whatsoever, whether intentional or otherwise, from any change that may occur or be produced in the taking of said pictures, in any processing tending towards the completion of the finished product, unless it can be shown that said use or change is solely for the purpose of subjecting homeowner/partner family to conspicuous ridicule, scandal, reproach, scorn or indignity.

